

**JUNEAU COMMUNITY GARDEN ASSOCIATION
OPERATING RULES**

1. Membership

Gardeners may join JCGA as plots become available, and may retain their plot(s) from year to year providing rental fees are paid by February 1 of the New Year and they are in compliance with all existing operating rules.

New members must attend spring orientation, and may rent no more than 2 plots and 1 climbing bed per household.

Veteran gardeners may rent as many as four plots and two climbing beds per household, unless demand for plots exceeds supply.

The Board of Trustees (the Board) will assess plot supply/demand by September 15, to take effect the following year.

No refunds will be made after May 15 of each year.

2. Plot Size

Garden Plot – 10' x 20' (200 square feet).....\$35.00

Plot size is measured from road edge and centered between pathways. All planting must occur within the boundaries of the plot. Perimeter borders of rocks or untreated timber in good condition are pre-approved.

Climbing Bed Plot – 2' x 8' (16 square feet)\$5.00

Boxes are provided (constructed of 2" x 10" lumber).

3. Service hours

Five (5) hours of community garden service will be required per plot, and 1 hour per climbing bed, for all members. Members who fail to fulfill their service requirement will be fined \$20 per hour owed.

Community Service hours can be served in activities such as:

- Grounds Maintenance (weed eating, mowing, etc.)
- Care of communal herb and flower plots
- Gate security (open and close the garden gate/tool shed/dumpster)
- Equipment/building maintenance
- Planting and/or Care of Charity Food Plots
- Educational Presentation at a meeting
- Trimming vegetation along the electric fence
- Garden, Soil, Vegetable variety Research and Report Writing
- Helping at Harvest Fair and other JCGA events
- Hauling trash to dump
- Serving on the JCGA Board of Directors
- Attending membership meeting (1/2 hour)

4. Community Garden Equipment

Gardeners are responsible for returning JCGA tools & equipment to their proper storage in clean & tidy condition. Precautions to prevent spread of soil pathogens are encouraged. JCGA EQUIPMENT SHOULD NEVER LEAVE THE GARDEN.

5. Pathways

Two feet around each plot must be kept clear of obstructions, weeds, and overhanging vegetation.

6. Structures

Structures shall be no more than four (4) feet higher than road level.

7. Chemicals

Pesticides and herbicides must be approved in advance by the JCGA Board. They must not affect any other plots.

8. Plot Maintenance

Gardeners provide their own seeds/starts and plot clean-up. Weeds must be removed, mature crops must be harvested, and trash must not be allowed to accumulate in or around garden plots.

Garden waste disposal options are:

- a) Diseased plants, invasive species (such as Orange Hawkweed), and tomato/potato vines should either be
 - i. BAGGED and placed in the dumpster, or
 - ii. taken home for disposal.
- b) Other plant waste may be
 - i. dumped in designated weed piles, or
 - ii. bagged and placed in the dumpster, or
 - iii. composted. Approved bins may be placed within a plot, or adjacent along the road, midway, or open area.
- c) Treated wood, plastic, and trash should go in the dumpster.
- d) Untreated wood may be stacked in the designated burn area.

Gardeners who cannot tend their plots should notify the Board early, to allow for salvage and donation of the produce. Plots untended by June 15 (overgrown weeds, pest infestations, unpicked crops etc.) may be reassigned. Plot fees will not be refunded.

9. Water

Conserve and share; minimize watering during busy gardening hours.

After use, coil and hang hoses on the 4"x 4" standards. Turn off water at the spigot on the post, as well as the nozzle.

10. Children

JCGA encourages children's involvement in gardening. JCGA's child-sized tools should be cleaned and returned to the children's shed after use. Swinging on gates, and play in or around storage areas and garden plots, is prohibited. Parents are responsible and liable for the actions of their children.

11. Pets

Pets are the responsibility and liability of their caretaker. Those who present a hazard or an annoyance are unwelcome. As prescribed in CBJ ordinance, leash control and poop scoop use are required. Pets shall not attend scheduled garden events.

12. Commercial Enterprises

No portion of the Community Garden may be used for commercial purposes. No produce or vegetation grown in the garden may be sold except as part of a JCGA sponsored fund raiser.

13. Charitable/Non-Profit/Research Plots

No less than five percent (5%) of all developed plots will be made available for charitable purposes, or use by non-profit groups without charge. Plots will be assigned in order of application; no non-profit group will have more than two (2) plots. Rules regarding plot maintenance & gardening conduct apply.

Plots and climbing beds may be made available by the Board to the Master Gardeners for free each year for research, if requested.

14. Notification and Forfeiture

A gardener who fails to maintain his plot or comply with the Operating Rules may forfeit his gardening privileges. JCGA membership may be terminated after two weeks' notice. No fees will be refunded.

15. City and Borough of Juneau

The JCGA operates under the auspices of the City and Borough of Juneau, Parks and Recreation Department and is subject to all the rules pertaining to:

- a. Equal opportunity use,
- b. Americans with Disabilities Act, and
- c. Maximization of recreational activities to the general public.

16. State of Alaska

In accordance with state law the Juneau Community Garden Association prohibits the growing of marijuana plants, the sale of marijuana and the use of marijuana on the JCG premises or at any JCG function, which are considered public places.